



# The Imperial Society of Knights Bachelor

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## DATA PROTECTION PRIVACY NOTICE

When Members join, they provide ISKB with their names, postal and email addresses, telephone numbers, and (for Annual Members only) bank details for the payment of annual subscriptions. This information, as updated by members from time-to-time, is kept by ISKB on a database.

The information is held only for the benefit of Members, namely to keep in touch with them, to inform them of any Society events during the year, and to send them a copy of our newsletter, *Chivalry*. It is also used for the purposes of the gift aid scheme to enable ISKB and to support Members themselves to claim income back tax on relevant payments. When Members join ISKB, they implicitly agree to the use of the information they provide for these purposes. It is only used for these purposes and is not used or processed for any other purpose.

ISKB ensures appropriate security of the personal data that it holds, including protection against unauthorised or unlawful processing and against accidental loss.

The Society does not share this information with individuals or organisations. All Members have the right of access to the information that we hold on them and to request that data is rectified, erased, or destroyed.

We do not collect any personal information when individuals visit our website or when Members log-in to the Members' area.

If Members think that their data has been misused or is not being kept secure, they should contact the ISKB Clerk. If you are unhappy with the response you receive or need any advice, you should contact the Information Commissioner's Office (ICO).

Please contact The Clerk if you have any questions or wish to receive a full copy of our Data Protection Policy.